



**IMU Board of Trustees of the
Electric, Water and Communications Utilities
January 13, 2020
City Hall Council Chambers
5:30 p.m.**

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. December 16 and January 6 and 13 Claims.
 - B. December 9, 2019, Minutes.
5. Electric Utility Action Items
6. Electric Utility Informational Items
7. Water Utility Action Items
8. Water Utility Informational Items
9. Communications Utility Action Items
 - A. Set a public hearing for January 27, 2020, for the telecommunications rate increases.
 - B. Consider amending the Indianola Municipal Utilities / Mahaska Communication Group Customer Territory Buy-Out Agreement to include a 90-day extension until March 31, 2020, and to waive MCG monthly fees to IMU for any remaining customers after January 1, 2020.
 - C. Resolution to accept final completion of the Fiber Drop contract with Bear Communications.
10. Communications Utility Informational Items
11. Combined Electric, Water and Communications Utilities Action Items
 - A. Discussion and direction of clerk duties.

- B. Discussion and direction regarding A/P position.
 - C. Selection of 2020 Officers.
12. Combined Electric, Water and Communications Utilities Informational Items
13. Other Business
- A. Closed session to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa.
 - B. After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session.
14. Adjourn

IMU Regular Downstairs

4. A.

Meeting Date: 01/13/2020

Information

Subject

December 16 and January 6 and 13 Claims.

Information

Fiscal Impact

Attachments

Approval of Claims 121619
Approval of Claims 01062020
eLation Claims 0113

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
AVESIS THIRD PARTY ADMINIS	600-8180-61502	VISION	11/27/2019	41.90
CITY OF INDIANOLA - UTILITY	600-8110-63710	UTILITIES	11/30/2019	10,458.41
CNM OUTDOOR EQUIPMENT	600-8120-63410	REPAIRS	12/04/2019	157.83
DUST PROS JANITORIAL	600-8120-64090	DEC SCRUB AND BUFF	12/02/2019	180.00
DUST PROS JANITORIAL	600-8120-65070	JANITORIAL SUPPLIES	12/04/2019	56.05
EXTINGUISHER COMPANY, THE	600-8120-63410	ANNUAL FIRE EXTINGUISHER INSPECTION	11/26/2019	141.00
HY-VEE	600-8180-61440	BIOMETRIC SCREENINGS	11/06/2019	225.00
IMWCA	600-8180-61599	INSTALLMENT #6	12/05/2019	828.28
INFOMAX OFFICE SYSTEMS IN	600-8190-64990	SAVIN - J1251 - WA	11/25/2019	179.53
JERICO SERVICES INC	600-8120-63100	ICE MELT	11/20/2019	245.00
MATERIAL HANDLING INNOVATI	600-8110-64200	HOIST INSPECTIONS - WATER	11/20/2019	133.34
MCCOY HARDWARE INC	600-8120-65070	MATERIALS	12/06/2019	21.58
METLIFE - GROUP BENEFITS	600-8180-61501	DENTAL	11/27/2019	334.54
MILLER ELECTRIC SERVICES	600-8120-63410	PUMP MOTOR AT WATER PLANT	12/05/2019	144.00
MUTUAL OF OMAHA	600-8180-61550	LIFE, AD&D, LTD, STD	11/27/2019	230.40
NAPA AUTO PARTS	600-8120-65070	MATERIALS	11/26/2019	22.90
O'REILLY AUTO PARTS	600-8160-63320	BATTERIES	12/03/2018	222.40
OVERHEAD DOOR COMPANY	600-8120-63100	DOOR REPAIR - REPLACED CARRIAGE	12/04/2019	602.50
PIERCE BROTHERS REPAIR	600-8150-65072	BUILD 2 STOP BOX WRENCHES	12/09/2019	58.00
STATE HYGENIC LABORATORY	600-8110-64990	BACTEE SAMPLES	11/30/2019	195.00
TRUENORTH COMPANIES LC	600-8192-64990	SAFETY COMMITTEE MEETING: NOVEMBER 2019	11/27/2019	25.00
TRUENORTH COMPANIES LC	600-8192-64990	MOCK ASHA WALK THROUGH, WATER	11/27/2019	100.00
U.S. CELLULAR	600-8110-63730	CELL PHONES - 4	11/12/2019	177.23
VERIZON WIRELESS	600-8110-63730	WIRELESS FOR LAPTOPS (2)	11/26/2019	80.02
VESSCO INC	600-8120-63410	MATERIALS	11/22/2019	213.17
WASTE MANAGEMENT OF IOW	600-8120-64090	TRASH	11/25/2019	98.92
Total WATER OPERATING FUND:				15,172.00
IMU ADMINISTRATION FUND				
AVESIS THIRD PARTY ADMINIS	620-8080-61502	VISION	11/27/2019	40.45
AVESIS THIRD PARTY ADMINIS	620-8091-61502	VISION	11/27/2019	9.98
CASUAL RAGS	620-8091-65990	ADMIN UNIFORM SHIRTS	12/05/2019	224.55
CITY OF INDIANOLA - UTILITY	620-8090-63710	UTILITIES	11/30/2019	330.82
DES PLANQUES, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	12/01/2019	75.00
HY-VEE	620-8091-61440	BIOMETRIC SCREENINGS	11/06/2019	90.00
HY-VEE	620-8090-61440	BIOMETRIC SCREENINGS	11/06/2019	135.00
IMWCA	620-8091-61599	INSTALLMENT #6	12/05/2019	252.07
IMWCA	620-8090-61599	INSTALLMENT #6	12/05/2019	28.15
INFOMAX OFFICE SYSTEMS IN	620-8090-63400	LEXMARK - H8477 - ADMIN	11/25/2019	179.53
INFOMAX OFFICE SYSTEMS IN	620-8090-63400	SAVIN - J2038 - ADMIN	11/25/2019	574.65
LANE, DIANNA	620-8090-63730	MOBILE DEVICE ALLOWANCE	12/01/2019	75.00
LONGER, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	12/01/2019	75.00
METLIFE - GROUP BENEFITS	620-8080-61501	DENTAL	11/27/2019	213.23
METLIFE - GROUP BENEFITS	620-8091-61501	DENTAL	11/27/2019	86.42
MUTUAL OF OMAHA	620-8090-61550	LIFE, AD&D, LTD, STD	11/27/2019	194.70
MUTUAL OF OMAHA	620-8091-61550	LIFE, AD&D, LTD, STD	11/27/2019	150.84
PETERS, KAREN	620-8090-61440	WELLNESS - NOV	12/02/2019	15.00
TRUENORTH COMPANIES LC	620-8090-64990	SAFETY COMMITTEE MEETING: NOVEMBER 2019	11/27/2019	25.00
TRUENORTH COMPANIES LC	620-8090-64990	MOCK OSHA WALK THROUGH, IMU ADMIN	11/27/2019	50.00
ZIMMERMAN, MARY	620-8091-65990	US TRAINING	12/10/2019	1,920.00
Total IMU ADMINISTRATION FUND:				4,745.39
ELECTRIC OPERATING FUND				
AVESIS THIRD PARTY ADMINIS	630-8280-61502	VISION	11/27/2019	113.53
CITY OF INDIANOLA - UTILITY	630-8210-63710	UTILITIES	11/30/2019	2,110.23

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
HY-VEE	630-8280-61440	BIOMETRIC SCREENINGS	11/06/2019	720.00
IMWCA	630-8280-61599	INSTALLMENT #6	12/05/2019	1,261.96
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	SAVIN - J1730 - EL	11/25/2019	179.54
IOWA PRISON INDUSTRIES	630-8220-65072	METAL BOOKCASE	11/20/2019	223.30
JERICO SERVICES INC	630-8220-65072	ICE MELT	11/20/2019	245.00
JV TRUCKING LLC	630-8250-65072	PEA GRAVEL	11/13/2019	602.58
MATERIAL HANDLING INNOVATI	630-8250-64200	HOIST INSPECTIONS - PLANT	11/20/2019	66.67
MATERIAL HANDLING INNOVATI	630-8250-64200	HOIST INSPECTIONS - ELECTRIC	11/20/2019	666.64
MCMASTER-CARR SUPPLY CO	630-8220-63410	OIL WATER SEPARATOR PARTS - TAX AND SHIPPING	11/11/2019	25.99
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	12/01/2019	75.00
METLIFE - GROUP BENEFITS	630-8280-61501	DENTAL	11/27/2019	801.73
MUTUAL OF OMAHA	630-8280-61550	LIFE, AD&D, LTD, STD	11/27/2019	560.68
PER MAR SECURITY	630-8250-63100	FIRE ALARM MONITORING SERVICES	12/08/2019	595.13
SKARSHAUG TESTING LABORA	630-8250-64200	ANNUAL PPE EQUIPMENT TESTING	11/25/2019	343.68
SKARSHAUG TESTING LABORA	630-8250-64200	ANNUAL PPE EQUIPMENT TESTING	11/25/2019	1,033.01
TRUENORTH COMPANIES LC	630-8240-62300	SAFETY COMMITTEE MEETING: NOVEMBER 2019	11/27/2019	25.00
U.S. CELLULAR	630-8240-63730	CELL PHONES - 9	11/12/2019	397.68
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR SERVICE CREW LAPTOPS	11/26/2019	240.06
WESCO	630-8240-65500	FR HOODED SWEATSHIRT	11/25/2019	131.18
WESCO	630-8210-65500	FR HOODED SWEATSHIRT	11/25/2019	131.18
WESCO	630-8250-65072	HARNESS STRESS RELIEF	12/03/2019	51.63
WESCO	630-8250-65072	CONDUCTOR BRUSH CLEANER	12/03/2019	77.04
Total ELECTRIC OPERATING FUND:				10,678.44
WATER CAPITAL PROJECTS FUND				
INNOVATIVE SYSTEMS	700-8100-67901	BILLING CONVERSION DOWNPAYMENT	11/05/2019	25,000.00
VEENSTRA & KIMM	700-8100-67402	VEHICLE STORAGE BUILDING	11/22/2019	6,206.30
Total WATER CAPITAL PROJECTS FUND:				31,206.30
ELECTRIC CAPITAL PROJECTS FUND				
BORDER STATES INDUSTRIES I	730-8200-67906	CTS 600:5	12/06/2019	256.31
BORDER STATES INDUSTRIES I	730-8200-67906	CTS 500:5	12/06/2019	492.03
CR SERVICES	730-8200-67906	LOCATE FLAGS - ORANGE	11/26/2019	176.55
ECHO ELECTRIC SUPPLY CO	730-8200-67906	2" PVC CONDUIT	10/20/2019	2,222.73
INNOVATIVE SYSTEMS	730-8200-67901	BILLING CONVERSION DOWNPAYMENT	11/05/2019	25,000.00
MESA TECHNICAL ASSOCIATES	730-8200-67901	EAST IOWA SUBSTATION BATTERIES	12/03/2019	12,349.39
MUNICIPAL ENERGY AGENCY	730-8200-67906	SOLAR METER	11/22/2019	154.43
RESCO	730-8200-67906	CONNECTORS - FLOOD SEALS	11/19/2019	549.56
SAFT AMERICA INC.	730-8200-67901	EAST IOWA SUBSTATION BATTERY CHARGER	11/25/2019	4,009.61
WESCO	730-8200-67906	CONNECTOR SPLICES	01/22/2019	185.43
WESCO	730-8200-67906	NON-GRIT SEALANT	12/03/2019	77.30
WESCO	730-8200-67906	EXPULSION FUSES	12/03/2019	415.15
WESCO	730-8200-67906	HV CAPS - PHOTO CONTROLS	12/03/2019	967.71
Total ELECTRIC CAPITAL PROJECTS FUND:				46,856.20
Grand Totals:				108,658.33

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
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Board of Trustees: _____

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	11/30/2019	1,370.88
CELLULAR ADVANTAGE INC	600-8110-63730	PHONES	12/11/2019	1,231.92
CINTAS CORPORATION	600-8120-63410	SERVICE AND REPLACE AED PADS	12/13/2019	89.90
DES MOINES REGISTER MEDIA	600-8190-64020	BT MIN 102819	11/20/2019	27.91
DES MOINES REGISTER MEDIA	600-8190-64020	BT MIN 111119	11/20/2019	26.55
DES MOINES REGISTER MEDIA	600-8190-64020	PH BUDGET AMEND	11/20/2019	11.73
DES MOINES REGISTER MEDIA	600-8190-64020	PH WT BLDG	11/20/2019	44.86
INDIANOLA MECHANICAL LLC	600-8120-63410	REPLACE BALL VALVE	12/09/2019	75.00
IOWA ONE CALL	600-8110-64990	WA-LOCATING NOTIFICATION - 378 TICKETS	12/11/2019	340.20
MCCOY HARDWARE INC	600-8120-65070	DRILL BIT, HARDWARE & 2 NOZZLES	12/10/2019	32.28
MCCOY HARDWARE INC	600-8120-65070	PIPE CLEANER, PVC CEMENT & HARDWARE	12/10/2019	18.16
MCCOY HARDWARE INC	600-8120-65070	MURIATIC ACID	12/23/2019	17.08
MELLEN & ASSOCIATES INC	600-8120-63410	MATERIALS	12/17/2019	261.00
MUNICIPAL ENERGY AGENCY	600-8110-63710	PURCHASED POWER - NOV 19 (WELL KWh)	12/12/2019	1,393.07
MUNICIPAL SUPPLY INC	600-8150-65072	MATERIALS	12/10/2019	212.85
MUNICIPAL SUPPLY INC	600-8150-65072	MATERIALS	12/12/2019	9.00
O'REILLY AUTO PARTS	600-8160-63320	LIGHT	12/20/2019	5.39
SHULL, DOUG	600-8190-64990	TREASURER CONTRACT	12/19/2019	15.84
THEISEN'S	600-8120-65070	GLOVES, HAND WARMERS AND BATTERIES	12/26/2019	43.94
U.S. CELLULAR	600-8110-63730	CELL PHONES - 4	12/12/2019	175.19
VANDERPOOL PLUMBING	600-8120-63410	CI2 ROOM AIR	12/20/2019	420.00
WARREN COUNTY ENGINEER	600-8160-65050	FUEL DISTRIBUTION	12/04/2019	599.38
WELLS FARGO CCER	600-8110-65070	WALMART.COM 8009666546Customer Appreciation Event Food	11/08/2019	127.42
WELLS FARGO CCER	600-8110-62300	AWWA EVENTSAAWWA conference	11/08/2019	875.00
WELLS FARGO CCER	600-8110-65070	WAL-MART #1491Trunk or Treat Event Supplies Returned	11/13/2019	7.12-
WELLS FARGO CCER	600-8110-65070	WAL-MART #1491Customer Appreciation Event Supplies	11/13/2019	7.94
WELLS FARGO CCER	600-8110-65070	HY-VEE INDIANOLA 1271Customer Appreciation Event Food	11/15/2019	52.76
WELLS FARGO CCER	600-8110-65070	WM SUPERCENTER #1491Customer Appreciation Supplies	11/15/2019	15.97
WELLS FARGO CCER	600-8120-63410	HVAC PLUSactuators for south plant louver.	11/18/2019	1,895.66
Total WATER OPERATING FUND:				9,389.76
IMU ADMINISTRATION FUND				
BOB'S CUSTOM TROPHIES	620-8091-65070	PLAQUE	12/13/2019	6.50
BRICK GENTRY P.C.	620-8091-64110	LEGAL SERVICES	11/25/2019	30.00
BRICK GENTRY P.C.	620-8091-64110	UNION NEGOTIATIONS	11/25/2019	1,035.00
NOLASOFT DEVELOPMENT	620-8091-64990	Q1 2020 WEB SITE HOSTING	12/17/2019	120.00
WELLS FARGO CCER	620-8090-65080	USPS PO 1843650625Postage	11/01/2019	.61
WELLS FARGO CCER	620-8091-65990	FLOWERS BY ANTHONYMemorial	11/05/2019	51.30
WELLS FARGO CCER	620-8090-65070	WAL-MART #1491supplies	11/05/2019	71.67
WELLS FARGO CCER	620-8090-65070	RUBBERSTAMPS NETsupplies	11/05/2019	23.10
WELLS FARGO CCER	620-8090-65080	AMZN MKTP US ZW5ND3W73postage fluid	11/11/2019	47.56
WELLS FARGO CCER	620-8090-65070	WM SUPERCENTER #1491supplies	11/11/2019	63.72
WELLS FARGO CCER	620-8090-63710	J2 EFAX SERVICESFax payment	11/15/2019	9.70
WELLS FARGO CCER	620-8090-65070	WM SUPERCENTER #1491supplies	11/20/2019	68.60
WELLS FARGO CCER	620-8090-65080	USPS PO 1843650625postage	11/25/2019	6.20
WELLS FARGO CCER	620-8090-65070	INDIGO SOFTWAREVisio for conversion	11/26/2019	99.99
WELLS FARGO CCER	620-8090-63100	PARTSWAREHOUSE.COMPart for Ice Melt Spreader at CSC	11/01/2019	17.69
ZIMMERMAN, MARY	620-8091-65990	US TRAINING	12/31/2019	2,670.00
Total IMU ADMINISTRATION FUND:				4,321.64
ELECTRIC OPERATING FUND				
CELLULAR ADVANTAGE INC	630-8250-65072	CELL PHONE CASE COVERS	12/16/2019	157.67
CELLULAR ADVANTAGE INC	630-8220-65072	CELL PHONE CASE COVERS	12/16/2019	118.25
CINTAS CORPORATION	630-8250-65072	FIRST AID SUPPLIES	12/06/2019	34.46
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #12-701-01 ROUSH	08/15/2019	200.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #12-31501-06 BACK	09/19/2019	150.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #16-43001-03 KINGERY	10/09/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #16-54001-10 PETERSON	11/06/2019	100.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #18-17111-03 STRUVE	10/22/2019	150.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #18-17125-01 WEISSHARR	10/10/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #19-53602-02 KIMBERLY DEVELOPMENT	10/10/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR, #23-40201-01 LUNDBERG	07/18/2019	100.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #25-02301-01 DEGROOTE	10/28/2019	100.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #29-17301-01 SCHULTZ	10/21/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #32-14301-02 JACKSON	10/30/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #5-02001-01 KING	09/05/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #7-14461-01 WILKERSON	10/16/2019	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	CENTRAL AIR #9-24901-06	10/03/2019	200.00
DES MOINES REGISTER MEDIA	630-8190-64020	BT MIN 102819	11/20/2019	105.74
DES MOINES REGISTER MEDIA	630-8190-64020	BT MIN 111119	11/20/2019	100.57
DES MOINES REGISTER MEDIA	630-8190-64020	PH BUDGET AMEND	11/20/2019	44.48
DUST PROS JANITORIAL	630-8220-64090	MONTHLY CLEANING - DECEMBER - ELECTRIC	12/18/2019	984.40
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES	12/18/2019	141.83
HY-VEE	630-8280-61440	BIOMETRIC SCREENING	11/27/2019	45.00
IOWA ONE CALL	630-8240-65990	ELECTRIC LOCATES TICKETS	12/11/2019	180.00
MCMMASTER-CARR SUPPLY CO	630-8220-63410	BALANCE DUE - SALES TAX ON OIL WATER SEPARATOR PARTS	11/11/2019	3.83
MID AMERICAN ENERGY CO.	630-8210-63710	07991-36014 11634 R63 HWY	12/12/2019	10.10
MID AMERICAN ENERGY CO.	630-8210-63710	52390-25019 BOILER GAS	12/17/2019	714.62
MID AMERICAN ENERGY CO.	630-8210-63710	80950-24015 PLANT GAS	12/17/2019	11.75
MID AMERICAN ENERGY CO.	630-8240-63710	13231-12049 1300 E IOWA B	12/18/2019	43.84
MID AMERICAN ENERGY CO.	630-8240-63710	26311-18026 1300 E IOWA A	12/18/2019	210.28
MUNICIPAL ENERGY AGENCY	630-8230-63991	PURCHASED POWER - NOV 19 (NET ELECTRIC)	12/12/2019	670,223.72
MUNICIPAL ENERGY AGENCY	630-8230-63992	TRANSMISSION - NOV 19	12/12/2019	55,967.84
MUNICIPAL ENERGY AGENCY	630-8230-63990	WIND & LANDFILL GAS ATRIBUTES - NOV 19	12/12/2019	28,965.24
MUNICIPAL ENERGY AGENCY	630-8200-45629	20% 69KV 30.9 CREDIT/ADMIN FEE - NOV 19	12/12/2019	8,073.13-
SHULL, DOUG	630-8290-64990	TREASURER CONTRACT	12/19/2019	60.00
SKARSHAUG TESTING LABORA	630-8250-64200	HIGH VOLTAGE GLOVE TESTING	12/16/2019	472.36
U.S. CELLULAR	630-8240-63730	CELL PHONES - 9	12/12/2019	229.92
UPHDM OCCUPATIONAL MEDIC	630-8280-64121	DOT TESTING	10/16/2019	88.00
WALDINGER CORP. THE	630-8220-63100	DUCT WORK MODIFICATIONS	12/06/2019	675.00
WARREN COUNTY ENGINEER	630-8260-65050	FUEL DISTRIBUTION	12/04/2019	1,250.92
WELLS FARGO CCER	630-8250-65072	WALMART.COM 8009666546Customer Appreciation Event Food	11/08/2019	127.44
WELLS FARGO CCER	630-8250-65072	AMZN MKTP US P611N4MF3Cordless tool combos for Jason and T	11/08/2019	748.90
WELLS FARGO CCER	630-8250-65072	AMAZON.COM IE7M07GF3 AMZNFish tape for maintenance.	11/08/2019	80.22
WELLS FARGO CCER	630-8250-65072	THE HOME DEPOT #2115Tool Bag for Ryan	11/11/2019	47.67
WELLS FARGO CCER	630-8250-65072	THEISENS #21Tools for Unit 6	11/11/2019	2.99
WELLS FARGO CCER	630-8250-65072	THEISENS #21Paint materials for safety requirements at electric pa	11/12/2019	26.72
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514Filters for Unit 29	11/12/2019	111.07
WELLS FARGO CCER	630-8260-65072	WARREN COUNTY OILBarrel of oil for shop 15W-40	11/13/2019	627.02
WELLS FARGO CCER	630-8250-65072	WAL-MART #1491Trunk or Treat Event Supplies Returned	11/13/2019	7.13-
WELLS FARGO CCER	630-8250-65072	AMAZON.COM XE0I83FO3 AMZNControl cable for salt spreader at l	11/13/2019	12.36
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEPropane grill and tank	11/13/2019	509.04
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514Filters for Unit 30	11/13/2019	54.52
WELLS FARGO CCER	630-8250-65072	WAL-MART #1491Customer Appreciation Event Supplies	11/13/2019	7.95
WELLS FARGO CCER	630-8250-65072	THEISENS #21Zip ties for banners	11/14/2019	19.25
WELLS FARGO CCER	630-8250-65072	HY-VEE INDIANOLA 1271Customer Appreciation Event Food	11/15/2019	52.77
WELLS FARGO CCER	630-8250-65072	WM SUPERCENTER #1491Customer Appreciation Supplies	11/15/2019	15.98
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEDrop cord splitter	11/15/2019	17.11
WELLS FARGO CCER	630-8250-65072	CHUMBLEYS AUTO CAREKerosene for hotsy pressure washer	11/18/2019	21.25
WELLS FARGO CCER	630-8220-63410	OREILLY AUTO PARTS 337oil for sump pump air compressor #3	11/18/2019	21.38
WELLS FARGO CCER	630-8250-65072	THEISENS #21Shovel for Unit 11	11/21/2019	18.18
WELLS FARGO CCER	630-8220-65072	THEISENS #21Drill press anchors	11/22/2019	14.68
WELLS FARGO CCER	630-8220-65072	THEISENS #21Bench Grinder anchors	11/22/2019	6.40

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	630-8250-65072	THEISENS #21Termination kit for Unit 6	11/25/2019	33.34
WELLS FARGO CCER	630-8250-65072	WM SUPERCENTER #1491Frames for tornado and fire evacuation	11/29/2019	12.35
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514Filters for units 31 and 34	11/22/2019	159.24
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEStainless hardware to replace in fault indicato	11/29/2019	3.08
WELLS FARGO CCER	630-8250-65072	MCCOY TRUE VALUEBolts for streetlight access covers	11/29/2019	3.21
WELLS FARGO CCER	630-8260-65072	OREILLY AUTO PARTS 337Turning Signal bulbs for Unit #5	11/05/2019	8.01
WESCO	630-8250-65072	RATCHET CUTTERS	12/09/2019	241.02
Total ELECTRIC OPERATING FUND:				758,162.71

FIBER/COMMUNICATIONS FUND

WELLS FARGO CCER	640-8550-65072	AMZN MKTP US RE89Y5LF3Cable flex clips	11/05/2019	25.02
WELLS FARGO CCER	640-8550-65072	AMZN MKTP US 3Z6GV1RU3 AMCable ties and electrical tape	11/06/2019	67.03
WELLS FARGO CCER	640-8550-65990	THE UPS STORE #6682RMA Shipping for Calix Card	11/07/2019	25.95
WELLS FARGO CCER	640-8550-65072	AMZN MKTP US FU9AQ7JB3Staples	11/07/2019	66.40
WELLS FARGO CCER	640-8550-65990	WALMART.COM 8009666546Customer Appreciation Event Food	11/08/2019	127.42
WELLS FARGO CCER	640-8550-65072	AMZN MKTP US K04AK8WZ3 AMTV remote control decoder	11/08/2019	30.99
WELLS FARGO CCER	640-8550-65072	THEISENS #21Screws and Cable ties	11/11/2019	11.75
WELLS FARGO CCER	640-8550-65990	WAL-MART #1491Trunk or Treat Event Supplies Returned	11/13/2019	7.12-
WELLS FARGO CCER	640-8550-65990	WAL-MART #1491Customer Appreciation Event Supplies	11/13/2019	7.94
WELLS FARGO CCER	640-8550-65990	HY-VEE INDIANOLA 1271Customer Appreciation Event Food	11/15/2019	52.76
WELLS FARGO CCER	640-8550-65990	WM SUPERCENTER #1491Customer Appreciation Supplies	11/15/2019	15.97
WELLS FARGO CCER	640-8550-64190	PAYPAL EBAY EREVIVALLLCadtran 908 for phone	11/19/2019	146.26
WELLS FARGO CCER	640-8550-65050	OREILLY AUTO PARTS 337Oil dry and washer fluid	11/20/2019	13.35
WELLS FARGO CCER	640-8550-65080	USPS PO 1843650625Claims Checks	11/20/2019	11.00
WELLS FARGO CCER	640-8550-65072	MENARDS DES MOINES IAMisc Hand Tools	11/25/2019	58.67
WELLS FARGO CCER	640-8550-65990	WALMART.COM 8009666546Order Error - Refund in December	11/27/2019	85.47
WELLS FARGO CCER	640-8550-65072	MCCOY TRUE VALUEWall plates	11/27/2019	4.14
WELLS FARGO CCER	640-8550-63410	AMAZON.COM UK0AC0PK3 AMZN	11/27/2019	5.60
WELLS FARGO CCER	640-8550-67240	AMZN MKTP US N52QQ4XO3 AM	11/29/2019	63.68
WELLS FARGO CCER	640-8550-67240	NEWEGG B2B INCphone headset for Sam	11/29/2019	160.49
WELLS FARGO CCER	640-8550-67240	AMAZON.COM GD1454D83 AMZNSurface Keyboard and Case	11/29/2019	160.44
WELLS FARGO CCER	640-8550-65072	WAL-MART #1491Ext Cords	11/04/2019	68.32
WELLS FARGO CCER	640-8550-67240	GOOGLE GSUITE IMUJFIBERG Suite Subscription for November	11/04/2019	203.52
WELLS FARGO CCER	640-8550-65072	MONOPRICE, INC.Wall Plates and RJ11 Plugs	11/04/2019	61.96
WELLS FARGO CCER	640-8550-63410	MCCOY TRUE VALUE	11/29/2019	9.84
Total FIBER/COMMUNICATIONS FUND:				1,476.85

WATER CAPITAL PROJECTS FUND

INNOVATIVE SYSTEMS	700-8100-67901	BILLING SOFTWARE CONVERSION	12/12/2019	3,656.25
MUNICIPAL SUPPLY INC	700-8100-67906	MATERIALS	12/23/2019	190.85
Total WATER CAPITAL PROJECTS FUND:				3,847.10

ELECTRIC CAPITAL PROJECTS FUND

INNOVATIVE SYSTEMS	730-8200-67901	BILLING SOFTWARE CONVERSION	12/12/2019	3,656.25
MUNICIPAL ENERGY AGENCY	730-8200-45629	80% 69 KV 30.9 CREDIT/ADMIN FEE - NOV 19	12/12/2019	32,292.50-
RESCO	730-8200-67906	TRANSFORMER SECONDARY CONNECTORS	12/11/2019	348.82
TERRY-DURIN CO.	730-8200-67906	SPLICE PIT	12/10/2019	2,006.25
VISION METERING LLC	730-8200-67906	4S METERS	12/17/2019	293.00
WESCO	730-8200-67906	CT METER SOCKETS	12/09/2019	932.18
WESCO	730-8200-67906	U-GUARD - EYENUTS - J HOOKS - WRAP TIES	12/13/2019	490.02
WESCO	730-8200-67906	CONNECTORS	12/23/2019	182.33
Total ELECTRIC CAPITAL PROJECTS FUND:				24,383.65-

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
FIBER CAPITAL PROJECTS FUND				
WELLS FARGO CCER	740-8500-67406	B&H PHOTO 800-606-6969Battery Backups	11/29/2019	288.84
Total FIBER CAPITAL PROJECTS FUND:				288.84
Grand Totals:				753,103.25

Board of Trustees: _____

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 10, 2020

8:31:41 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-11101-999										
Bear Communications - VEND-1098										
	1/27/2020	Service Installs	Net 30	10,151.24	0.00	15.00	10,151.24	10,151.24	12282019	BL-2275
							10,151.24	10,151.24		
Big Ten Network - VEND-1096										
	1/12/2020	Monthly Subs	Net 30	1,521.64	0.00	15.00	1,521.64	1,521.64	R04465	BL-2269
	1/11/2020	Monthly Subs	Net 30	3,622.62	0.00	15.00	3,622.62	3,622.62	R03368	BL-2270
							5,144.26	5,144.26		
Cedar Falls Utilities - VEND-1045 - BL-2276										
	1/22/2020	Shared IPTV Costs	Net 30	6,966.31	0.00	15.00	6,966.31	6,966.31	90522	BL-2276
							6,966.31	6,966.31		
Cedar Falls Utilities - VEND-1045 - BL-2277										
	2/1/2020	28E Agreement	Net 30	6,406.78	0.00	15.00	6,406.78	6,406.78	90550	BL-2277
							6,406.78	6,406.78		
Cintas Corporation - VEND-1007										
	1/26/2020	Supplies	Net 30	32.69	0.00	15.00	32.69	32.69	5015547580	BL-2278
							32.69	32.69		
City Of Indianola - VEND-1008 - BL-2279										
	1/31/2020	0120 Utilities	Net 30	1,360.91	0.00	15.00	1,360.91	1,360.91	0120 Utilities	BL-2279
							1,360.91	1,360.91		
Comcast SportsNet Chicago - VEND-1145										
	12/31/2019	Monthly Subs	Net 30	2,687.30	0.00	15.00	2,687.30	2,687.30	D31450	BL-2292
	12/1/2019	Monthly Subs	Net 30	2,598.75	0.00	15.00	2,598.75	2,598.75	D24718	BL-2293
							5,286.05	5,286.05		
Cori McKinzey - VEND-1152										
	1/30/2020	Storm Sewer Repairs	Net 30	905.93	0.00	15.00	905.93	905.93	Damage Claim	BL-2268
							905.93	905.93		
Fuse Technic LLC - VEND-1012										
	1/31/2020	Consulting	Net 30	4,200.00	0.00	15.00	4,200.00	4,200.00	FT20200101002	BL-2280
							4,200.00	4,200.00		
Hearst Television Inc - VEND-1131										

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 10, 2020

8:31:41 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	1/30/2020	Monthly Subs	Net 30	3,945.16	0.00	15.00	3,945.16	3,945.16	313780	BL-2271
							3,945.16	3,945.16		
ImOn Communications LLC - VEND-1072										
	1/30/2020	Regulatory & Billing	Net 30	3,892.92	0.00	15.00	3,892.92	3,892.92	INV0033247	BL-2281
							3,892.92	3,892.92		
Independent Advocate - VEND-1136										
	1/31/2020	Advertising	Net 30	200.00	0.00	15.00	200.00	200.00	343	BL-2282
							200.00	200.00		
Infomax Office Systems Inc - VEND-1013										
	1/24/2020	Copier Contract	Net 30	401.00	0.00	15.00	401.00	401.00	26165648	BL-2295
							401.00	401.00		
Innovative Systems - VEND-1048										
	2/1/2020	Maintenance Fees	Net 30	1,200.00	0.00	15.00	1,200.00	1,200.00	46427	BL-2283
	2/5/2020	Billing/Postage	Net 30	1,387.55	0.00	15.00	1,387.55	1,387.55	46668	BL-2284
	2/2/2020	Licenses	Net 30	13,755.00	0.00	15.00	13,755.00	13,755.00	46614	BL-2285
							16,342.55	16,342.55		
Power & Tel - VEND-1037										
	1/23/2020	Jumpers	Net 30	3,684.86	0.00	15.00	3,684.86	3,684.86	6852035-00	BL-2287
							3,684.86	3,684.86		
Smart Source Consulting - VEND-1055										
	2/7/2020	Consulting	Net 30	1,100.00	0.00	15.00	1,100.00	1,100.00	290	BL-2288
							1,100.00	1,100.00		
TEGNA - VEND-1148										
	1/30/2020	Monthly Subs	Net 30	3,881.25	0.00	15.00	3,881.25	3,881.25	280274	BL-2272
	1/30/2020	Monthly Subs	Net 30	4,117.00	0.00	15.00	4,117.00	4,117.00	315451	BL-2291
							7,998.25	7,998.25		
Terry-Durin Co - VEND-1038										
	10/23/2019	Wire	Net 30	2,140.00	0.00	15.00	2,140.00	2,140.00	39326-01	BL-2294
							2,140.00	2,140.00		
Tower Distribution Company - VEND-1077										
	1/30/2020	Monthly Subs - WGN	Net 30	244.30	0.00	15.00	244.30	244.30	818033	BL-2273

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 10, 2020

8:31:41 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	1/30/2020	Monthly Subs - WHO	Net 30	3,043.00	0.00	15.00	3,043.00	3,043.00	818034	BL-2274
							3,287.30	3,287.30		
Unite Private Networks - VEND-1054										
	1/31/2020	Dark Fiber	Net 30	2,966.40	0.00	15.00	2,966.40	2,966.40	SI-20-000680	BL-2289
							2,966.40	2,966.40		
Wiegert Disposal Inc - VEND-1081										
	1/31/2020		Net 30	110.00	0.00	15.00	110.00	110.00	1219 Trash Pick Up	BL-2290
							110.00	110.00		
Check Count: 21				Totals:			\$86,522.61	\$86,522.61		

IMU Regular Downstairs
Meeting Date: 01/13/2020

4. B.

Information

Subject

December 9, 2019, Minutes.

Information

Fiscal Impact

Attachments

Minutes 120919

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – DECEMBER 9, 2019

The Board of Trustees met in regular session at 5:30 p.m. on December 9, 2019, in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Lesley Forbush, Mike Rozga, Adam Voigts and Deb White. Absent: Jim McClymond.

The consent agenda consisting of the following was approved on a motion by White and seconded by Voigts. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for December 2, 2019

Minutes from November 25, 2019

Electric Utility Action Items – The Board discussed the RP3 certification. It was the consensus of the Board to no renew this certification.

Board member McClymond arrived at the meeting.

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent, reported on the Electric Utility Informational Items.

Water Utility Action Items

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2020 Vehicle Storage Building Project for Indianola Municipal Utilities, Indianola, Iowa. The Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered, and the City Clerk reported that no written objections had been filed.

Board Member White introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", for the 2020 Vehicle Storage Building Project and moved that it be adopted. Board Member Forbush seconded the motion to adopt. The roll was called, and the vote was, AYES: Rozga, McClymond, Voigts, Forbush and White. NAYS: None . Whereupon the Chair declared the following resolution duly adopted:

RESOLUTION NO. 2019-326
RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the Water Superintendent had opened and tabulated the bids for the public improvements described in general as the 2020 Vehicle Storage Building for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the Water Superintendent:

<u>Company</u>	<u>Bid</u>
Construction by Cambron, LLC	\$312,340.00
Burkett Construction, LLC	\$338,000.00
ASI Commercial Construction Services	\$345,500.00

It was moved by Voigts and seconded by McClymond to reject all bids. On roll call the Chairperson declared the motion carried unanimously.

Water Utility Informational Items –No Water Utility Informational Items were presented.

Communication Utility Action Items – No items were presented.

Communications Utility Informational Items – Kurt Ripperger, Telecommunications Superintendent, updated the Board on the Communications Utility Informational Items.

Combined Electric, Water and communications Utilities Informational Items

A public hearing was held to consider amending the FY 19/20 budget amendment. There were no objections either oral or written. White moved and Forbush seconded to approve the adoption of the following resolution entitled, “RESOLUTION AMENDING THE ANNUAL BUDGET FO FISCAL YEAR ENDING JUNE 30, 2020.” On roll call the vote was, AYES: Rozga, McClymond, Voigts, Forbush and White. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2019-327

RESOLUTION AMENDING THE ANNUAL BUDGET FO FISCAL YEAR ENDING JUNE 30, 2020

(The complete resolution may be viewed at the City Clerk’s Office)

The Board discussed the FY 21 Capital Improvement Budget.

The Board discussed the City Clerk’s position/duties due to her retirement on January 3, 2020. It was the consensus of the Board that this will be an opportunity to look at duties and best options.

Mayor Shaw presented Board Member Deb White with a plaque for serving on the Board of Trustee’s from July 1, 2014 through January 2, 2020 and thanked her for her years of service.

Other Business

A motion was made by Voigts and seconded by White to enter into closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.2(1) Code of Iowa. On roll call the vote was, AYES: McClymond, Forbush, White, Rozga and Voigts. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

It was moved by McClymond and seconded by White to return to regular session. On roll call the vote was, AYES: Voigts, Forbush, White, Rozga and McClymond. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

A motion was made by Voigts and seconded by White to place setting a public hearing to amend the telecommunications rates on the January 13, 2020 agenda. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Meeting adjourned on a motion by White and seconded by Forbush.

Mike Rozga, Chairperson

Diana Bowlin, City Clerk

IMU Regular Downstairs

9. A.

Meeting Date: 01/13/2020

Information

Subject

Set a public hearing for January 27, 2020, for the telecommunications rate increases.

Information

The Board will need to set January 27, 2020, as a Public Hearing for the telecommunications rate increase. In your packet is the notice of public hearing and the rate increases.
Simple motion is in order.

Fiscal Impact

Attachments

Proposed Residential Rates

Proposed Comm Rates

Public Hearing Notice

Resolution to set hearing

(This Notice to be Published)

**NOTICE OF RATES AND CHARGES OF THE MUNICIPAL
COMMUNICATIONS UTILITY**

**RESOLUTION NO. 2020-
RESOLUTION AMENDING MUNICIPAL COMMUNICATIONS
RESIDENTIAL UTILITY RATES AND CHARGES**

WHEREAS, the Board of Trustees determines it is necessary and appropriate to adopt updated rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

“Residential Rate Schedule”

IPTV – MRC	Price	Notes
		MRC = Monthly Recurring Charges NRC = Nonrecurring Charges
Basic Tier	\$45.00	
Expanded Tier	\$89.00	Includes Basic Tier
Family TV Tier	\$99.00	Includes Expanded Tier
Sports Tier	\$99.00	Includes Expanded Tier
Premiere Tier	\$109.00	Includes Expanded, Family and Sports Tiers
HBO	\$18.00	
Showtime/TMC	\$16.00	
Cinemax	\$16.00	
STARZ ENCORE	\$12.00	
HD Set Top Box	\$5.00	1st box free
Restart/CatchUp TV	\$4.00	
Network DVR	\$10.00	100 Hours Storage, Includes Restart/CatchUp TV
DVR Expanded Storage	\$7.00	Additional 100 Hours Storage
Phone – MRC		
Local Phone Service	\$19.00	Three free calling features included. Long Distance 7.5 cents/minute. International calls billed at cost.
Local Phone Service and Long Distance Plan	\$29.00	1,000 minutes of free long distance calling in the North American Numbering Plan. Excess billed at 5 cents/minute.

Unlimited calling features.
International calls billed at cost

Call Features

Anonymous Call Rejection	\$1.00
Call Forward Busy	\$1.00
Call Forward Don't Answer	\$1.00
Call Forward Variable	\$1.00
Call Screening	
(Selective Call Rejection)	\$1.00
Call Transfer	\$1.00
Call Waiting	\$1.00
Call Waiting ID	\$1.00
Caller ID Blocking	\$1.00
Caller ID Name & Number	\$1.00
Circular Hunt	\$1.00
Collect Call Block	\$1.00
Continuous Redial	\$1.00
Dual Ring	\$1.00
Last Call Return/Callback	\$1.00
Long Distance Alert	\$1.00
Priority Call	\$1.00
Remote Access Call	
Forward Variable	\$1.00
Scheduled Greeting	\$1.00
Selective Call Forward	\$1.00
Three-Way Calling	\$1.00
Toll Deny	\$1.00
Voice Mail	\$1.00

Internet – MRC

100Mb	\$64.00
250Mb	\$79.00
1G	\$109.00

Packages – MRC

Residential 100Mb Triple Play	\$142.00	100Mb, Expanded Tier TV, Local Phone Service - \$30 Discount
Residential 100Mb Double Expanded TV	\$133.00	100Mb, Expanded Tier TV - \$20 Discount
Residential 100Mb Double Voice	\$73.00	100Mb, Local Phone Service - \$10 Discount

Residential 250Mb Triple Play	\$157.00	250Mb, Expanded Tier TV, Local Phone Service - \$30 Discount
Residential 250Mb Double Expanded TV	\$148.00	250Mb, Expanded Tier - \$20 Discount
Residential 250Mb Double Voice	\$88.00	250Mb, Local Phone Service - \$10 Discount
Residential Gig Triple Play	\$187.00	1G, Expanded Tier, Local Phone Service \$30 Discount
Residential Gig Double Expanded TV	\$178.00	1G, Expanded Tier - \$20 Discount
Residential Gig Double Voice	\$118.00	1G, Local Phone Service - \$10 Discount

Miscellaneous Charges – MRC

Static Public IP Address	\$9.00	
Shared Public IP Address (DHCP)	\$5.00	DHCP
804 WiFi Extender	\$5.00	
Battery Backup	\$4.00	Phone customers receive this free

Miscellaneous Charges – NRC

Standard Residential Installation	\$100.00	
Hourly Installation Rate	\$35.00	Hourly charge for installation beyond standard
Account Transfers	\$25.00	
Non-Pay Reconnect	\$35.00	
Service Trip Charge	\$35.00	
After Hours Support Fee	\$130.00	If the problem is determined to be with customer's equipment or technology; after hours is considered between 8:00pm and 8:00am, Monday-Sunday. Plus hourly fee if more than 2 hours
After Hours Hourly Fee	\$60.00	
Battery Backup 24 Hour	\$270.00	

Misc. Equipment Fees - NRC

Coaxial Jumper - 6 ft.	\$5.00	
Coaxial Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
Cat 5 Jumper 6 ft.	\$5.00	
Cat 5 Jumper - Over 6 ft.	\$6.00	+ \$.15/ft

HDMI Cable 6 ft.	\$10.00
HDMI Cable 15 ft.	\$20.00
Power Strip	\$7.00

Unreturned/Damaged Equipment – NRC

Remote Control	\$15.00
HD Set Top Box	\$200.00
ONT	\$300.00
ONT Battery	\$50.00
Media Over Cable Converter	\$150.00
8 Port Ethernet Switch	\$50.00
804 WiFi Extender	\$175.00

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all residential rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after March 1, 2020. This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this 27th day of January 2020.

/s/ Mike Rozga
Chairperson of the Board of Trustees

ATTEST:

/s/ Jackie Raffety
Secretary of the Board of Trustees

This Notice is given by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, as provided by Section 384.84 of the Code of Iowa, as amended.

Dated this 27th day of January 2020

/s/ Jackie Raffety
Secretary of the Board of Trustees of the
Indianola Municipal Utilities

(End of Notice)

Notice To Be Published

RESOLUTION NO. 2020-
RESOLUTION AMENDING MUNICIPAL COMMUNICATIONS
UTILITY COMMERCIAL RATES AND CHARGES

WHEREAS, the Board of Trustees determines it is necessary and appropriate to amend the rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

“Commercial Rate Schedule”

IPTV – MRC	Price	Notes
Commercial Basic Tier	\$45.00	
Commercial Expanded Tier	\$89.00	Includes Basic Tier
Commercial Family TV Tier	\$99.00	Includes Expanded Tier
Commercial Sports Tier	\$99.00	Includes Expanded Tier
Commercial Premiere Tier	\$109.00	Includes Expanded, Family and Sports Tiers
 HBO	 \$18.00	
Showtime/TMC	\$16.00	
Cinemax	\$16.00	
STARZ ENCORE	\$12.00	
 Hospitality Sports Tier	 \$149.00	 Includes 3 free STB's
Hospitality Premiere Tier	\$189.00	Includes Expanded, Family and Sports Tiers Includes 3 free STB's
 HD Set Top Box	 \$5.00	 Commercial 1st box free, Hospitality – 3 boxes free
Restart/CatchUp TV	\$4.00	
Network DVR	\$10.00	100 Hours Storage, Includes Restart/CatchUp TV
DVR Expanded Storage	\$7.00	Additional 100 Hours Storage
 Phone – MRC		
Local Phone Service	\$25.00	Five free calling features included. Long Distance 7.5 cents/minute. International calls billed at cost.
 Local Phone Service and Long Distance Plan	 \$39.00	 1,500 minutes of free long distance calling in the North American Numbering Plan.

Excess billed at 5 cents/minute.
Unlimited calling features.
International calls billed at cost

Block of 20	
Direct Inward Dial (DID)	
Numbers	\$3.00
SIP Session	\$19.00

Call Features

Anonymous Call Rejection	\$1.00
Call Forward Busy	\$1.00
Call Forward Don't Answer	\$1.00
Call Forward Variable	\$1.00
Call Screening	
(Selective Call Rejection)	\$1.00
Call Transfer	\$1.00
Call Waiting	\$1.00
Call Waiting ID	\$1.00
Caller ID Blocking	\$1.00
Caller ID Name & Number	\$1.00
Circular Hunt	\$1.00
Collect Call Block	\$1.00
Continuous Redial	\$1.00
Dual Ring	\$1.00
Last Call Return/Callback	\$1.00
Long Distance Alert	\$1.00
Priority Call	\$1.00
Remote Access Call	
Forward Variable	\$1.00
Scheduled Greeting	\$1.00
Selective Call Forward	\$1.00
Three-Way Calling	\$1.00
Toll Deny	\$1.00
Voice Mail	\$1.00

Phone – NRC

Expedite Fee	\$500.00
After Hours Installation Fee	\$150.00

Internet Shared Symmetrical – MRC

100Mb	\$79.00
250Mb	\$129.00
500Mb	\$249.00
1G	\$479.00

Internet Dedicated Symetrical – MRC

10Mb	\$69.00
25Mb	\$89.00
50Mb	\$129.00
100Mb	\$169.00
250Mb	\$299.00
500Mb	\$599.00
1G	\$1,199.00

Miscellaneous Charges – MRC

Static IP Address	\$9.00	
Shared Public IP Address (DHCP)	\$5.00	DHCP
804 WiFi Extender	\$5.00	
Battery Backup	\$4.00	

Miscellaneous Charges – NRC

Standard Residential Installation	\$100.00
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Hourly Installation Rate	\$35.00	Hourly charge for installation beyond standard
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Account Transfers	\$25.00
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Non-Pay Reconnect	\$35.00
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Service Trip Charge	\$35.00
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After Hours Support Fee	\$130.00	If the problem is determined to be with customer's equipment or technology; after hours is considered between 8:00pm and 8:00am, Monday-Sunday. Plus hourly fee if more than 2 hours
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After Hours Hourly Fee	\$60.00
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Battery Backup 24 Hour	\$270.00
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Misc. Equipment Fees - NRC

Coaxial Jumper - 6 ft.	\$5.00	
Coaxial Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
Cat 5 Jumper 6 ft.	\$5.00	
Cat 5 Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
HDMI Cable 6 ft.	\$10.00	
HDMI Cable 15 ft.	\$20.00	
Power Strip	\$7.00	

Unreturned/Damaged Equipment – NRC

Remote Control	\$15.00
HD Set Top Box	\$200.00

ONT	\$300.00
ONT Battery	\$50.00
Media Over Cable Converter	\$150.00
8 Port Ethernet Switch	\$50.00
804 WiFi Extender	\$175.00

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all commercial rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after March 1, 2020. This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this 27th day of January 2020.

/s/ Mike Rozga

Chairperson of the Board of Trustees

ATTEST:

/s/ Jackie Raffety

Secretary of the Board of Trustees

This Notice is given by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, as provided by Section 384.84 of the Code of Iowa, as amended.

Dated this 27th day of January, 2020.

/s/ Jackie Raffety

Secretary of the Board of Trustees of the
Indianola Municipal Utilities

NOTICE OF PUBLIC HEARING

TO THE PUBLIC:

YOU ARE HEREBY NOTIFIED that the Indianola Municipal Utilities Board of Trustees has under consideration a resolution setting the communications rates. The proposed increases would be in effect March 1, 2020.

The actual proposed resolution is now on file and open to public inspection in the office of the General Manager, 210 W 2nd Ave and Trustee Clerk, 110 N. First Street, Indianola, Iowa, (961-9410). For exact details you should carefully review the resolutions now on file in the Trustee Clerk's office or the General Manager's office.

YOU ARE FURTHER NOTIFIED that this matter has been set down for hearing and consideration at a public hearing before the Board of Trustees of the Indianola Municipal Utilities on January 27, 2020, at 5:30 P.M., in the Council Chambers of the City Hall in Indianola, Iowa. This Notice is published by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa.

/s/ Jackie Raffety, Trustee Clerk

RESOLUTION NO. 2020-

**RESOLUTION SETTING DATE OF PUBLIC HEARING ON PROPOSED
TELECOMMUNICATIONS RATES INCREASE**

WHEREAS, the Indianola Municipal Utilities Board of Trustees deems it necessary to increase the telecommunications rate; and

WHEREAS, a public hearing upon the proposed rate increases should be held and a time and place for hearing thereon should be fixed.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF INDIANOLA, IOWA:**

1. That a public hearing be held by the Indianola Municipal Utilities Board of Trustees on the proposed telecommunications rate increases at the Indianola City Hall, 110 N 1st Street, Indianola, Iowa, at 5:30 p.m. on January 27, 2020, at which time the Board of Trustees will consider any objections to the proposed amendment and will hear all interested persons.

2. That the Chairperson and Trustee Secretary be and hereby are authorized and instructed to give Notice of said public hearing, as required by law.

PASSED AND APPROVED THIS 13 DAY OF JANUARY 2020.

Mike Rozga, Chair

Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs**9. B.****Meeting Date:** 01/13/2020

Information**Subject**

Consider amending the Indianola Municipal Utilities / Mahaska Communication Group Customer Territory Buy-Out Agreement to include a 90-day extension until March 31, 2020, and to waive MCG monthly fees to IMU for any remaining customers after January 1, 2020.

Information

In your packet is the amended buy-out agreement between the Indianola Municipal Utilities and Mahaska Communication Group. The original agreement was approved on July 24, 2017 (packet) and then amended on March 26, 2018. The change to the agreement is the following: IMU and MCG have determined that it necessary to extend the Territory Buy-Out Agreement to include a 90-day extension until March 31, 2020. MCG is requesting the remaining monthly fees to IMU be waived for any remaining customers after January 1, 2020.

Simple motion is in order.

Fiscal Impact**Attachments**

2017 MCG Agreement

2018 Amended Agreement

2020 Amended Agreement

**INDIANOLA MUNICIPAL UTILITIES / MAHASKA COMMUNICATION GROUP
CUSTOMER AND TERRITORY BUY-OUT AGREEMENT**

WHEREAS, Mahaska Communication Group ("MCG") is provides communication services to certain customers in Warren County, Iowa.

WHEREAS, the Indianola Municipal Utilities ("IMU") is a municipal utility in the state of Iowa and by and through the Board of Trustees provides utility services including communication services to customers in the City of Indianola, Iowa.

WHEREAS, IMU is desirous of purchasing the infrastructure to serve MCG's customers within the City of Indianola.

NOW THEREFORE, in consideration of the mutual promises and agreement made herein, it is agreed as follows:

1. Purchase. MCG and IMU have mutually agreed that IMU shall purchase MCG's infrastructure within the City of Indianola, Iowa that serves MCG customers within the City.

2. Notice to MCG. At such time as IMU determines that it is desirous of purchasing the infrastructure and providing communication services to MCG customers within the City of Indianola, but no later than December 31, 2018, IMU shall provide MCG with:

- a. Written notice "(Notice)";
- b. A diagram of the geographic area ("designated area") involved;
- c. The addresses of the customers whose accounts IMU intends to serve ("acquisition customers") that are included in the area; and
- d. The date on which IMU will commence providing communication services ("commencement date"); and
- e. Identification of any infrastructure it requests transferred within the designated area.

3. Transfer of Infrastructure. MCG shall prepare and submit to IMU within 30 days after receiving the Notice, a statement of the amount owed by IMU based on the formula and information set out on Exhibit "A" updated through the date of the Notice.

Within 15 days after IMU's receipt of the Statement IMU shall notify MCG in writing as to whether IMU accepts MCG's calculations. If MCG and IMU are unable to agree, either party may require that the matter be submitted to Arbitration as set forth in paragraph 11 of this Agreement.

4. Continued Communication services. Prior to the commencement date, MCG shall continue to provide communication services to the MCG customers in good standing within the designated area and MCG shall receive all revenue therefrom and be responsible for all expenses.

5. Notice. At least 30 days prior to the commencement date, IMU shall provide written notice to all MCG acquisition customers in the designated area, advising them of the transfer of customer accounts to IMU as of the commencement date. MCG shall approve the contents of the notice prior to the notice being sent to MCG customers.

6. New Customers. MCG and IMU agree that MCG shall continue to add new customers and may install additional infrastructure within the City of Indianola as needed to serve new MCG customers who request service until such time as all customers are transferred to IMU.

7. Transfer of Fiber Optic.

- a. Fiber Optic that terminates within designated area. At the request of IMU and on the commencement date, MCG shall transfer and assign to IMU any fiber optic and all other appurtenances thereto, within the designated area, provided that the fiber optic terminates within the designated area. Any transfer from MCG to IMU shall be "as is" and without any express or implied warranties of any type and IMU shall hold MCG harmless from any future claims concerning said fiber optic as set forth in paragraph 12 of this Agreement.
- b. Fiber Optic that does not terminate within designated area. MCG will not transfer or assign to IMU any fiber optic that does not terminate within the designated area.

8. Payment. On the commencement date, IMU shall pay in full the Purchase Price and MCG shall cease providing communication services to the MCG customers in the designated area and shall cease collecting revenue from said customers. On the commencement date, IMU shall commence providing communication services to these customers and shall be entitled to all future revenue therefrom. In the event IMU is unable to commence providing communication services on the commencement date, IMU is still liable for payment of the full Purchase Price on the commencement date, without any adjustment for the delay in transfer of service. MCG shall continue providing communication services and shall continue to receive all revenues therefrom until IMU commences providing communication services to the customers in the designated area.

9. Accounts Receivable. Any outstanding receivables for MCG acquisition customers in the designated area shall remain with MCG. MCG will be responsible for any collections and will retain all amounts collected.

10. Approval. This Agreement shall become binding on each party upon the passage of a Resolution by the Board of Directors of MCG and the Board of Trustees of IMU and the execution of this Agreement by the Chairperson of the Board of Directors of MCG and the Board

of Trustees of the Indianola Municipal Utilities, respectively.

11. Arbitration. In the event MCG and IMU are unable to agree on any issue arising out of this Agreement, either party may require that an arbitrator shall be selected by a committee which shall include one member of the Board of Trustees of the Indianola Municipal Utilities, one member of the Board of Directors of MCG, and a disinterested third party selected by the other two members of the committee. The determination of the arbitrator shall be binding on both parties. If the parties cannot agree on an Arbitrator within 60 days after either party requests arbitration, either party may petition the Iowa District Court for Warren County, to appoint an arbitrator.

12. Liability. It is the intention of MCG and IMU that MCG shall not incur any pecuniary liability by reason of the terms of this Agreement, or the undertakings required of MCG by this Agreement, the performance of any act required by MCG to comply with this Agreement, or the performance of any act requested of it by IMU. IMU agrees to indemnify and hold MCG, (including any person at any time serving as an Officer, Director, Trustee, agent or employee) harmless to the fullest extent permitted by law from any losses, costs, charges, expenses, (including attorneys' fees), judgments and liabilities incurred by it or them, as the case may be, in connection with any third party action, suit or proceeding instituted or threatened in connection with the transaction contemplated by this Agreement unless caused by the negligent or intentional act of MCG. If any such claim is asserted, MCG, or any individual indemnified herein, as the case may be, will give prompt notice to IMU, but MCG shall assume its defense thereof selecting legal counsel acceptable to it, with full power to litigate, compromise or settle the same in its sole discretion, it being understood that neither MCG, nor its agents, nor any indemnified individual, will settle or consent to settlement of the same without the written consent of IMU. The obligation of the parties under this section shall survive the termination of this Agreement.

13. Notices. Any notices or mailings required by this Agreement shall be sent to the respective party by personal delivery or certified mail to the following persons at the following addresses:

Mahaska Communications Group:
General Manager
Mahaska Communication Group
PO Box 1038
210 S. D Street
Oskaloosa, IA 52577

Indianola Municipal Utilities:
General Manager
Indianola Municipal Utilities
110 N. 1st Street
Indianola, IA 50125

14. Binding on Successors and Assigns. This Agreement is binding on the parties, their

successors or assigns.

15. Waiver. The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

16. Severability. If any term or provision of this Agreement is held invalid or unenforceable to any extent, the remaining terms and provisions of this Agreement shall not be affected thereby, but each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law. This Agreement shall be construed and enforced in accordance with the laws of the State of Iowa, and shall be deemed to have been entered into and performed in Warren County, Iowa.

17. Headings. The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction and interpretation of this Agreement.

18. Amendments. The terms, covenants, conditions and provisions of this Agreement cannot be altered, changed modified, added to or deleted from, except in a writing signed by all of the parties hereto.

19. Interpretation of Agreement. This Agreement shall be construed and interpreted without regard to the party responsible for its preparation and will be deemed as prepared jointly by the parties. In resolving any ambiguity or uncertainty relating to the Agreement, the parties agree that no consideration or weight shall be given to the identity of the party drafting the document.

20. Entire Agreement. This Agreement constitutes the entire Agreement of the parties with respect to the subject matter hereof and supercedes all negotiations, preliminary agreements and all prior and contemporaneous discussions and understandings of the parties hereto.

Dated August 9, 2017

Mahaska Communications Group

By: _____

Title: _____

General Manager

Dated July 24, 2017

City of Indianola, Iowa
By Board of Trustees of the
Indianola Municipal Utilities

By: _____

Board Chair

ATTEST:

By: _____

[Signature]

ATTEST:

By: _____

[Signature]
City Clerk

EXHIBIT A:
Infrastructure & Equipment Purchase

<u>Equipment</u>	<u>Retail</u>
Set Top Box	\$171.60
DVR	\$302.40
n Router	\$61.20
ac Router	\$142.80

<u>Service Mix</u>	<u>Man Hrs</u>	<u>Rate</u>	<u>Labor</u>	<u>Material</u>	<u>Total</u>
DTV	7.5	\$75.00	\$562.50	\$78.00	\$640.50
INT	4.5	\$75.00	\$337.50	\$36.00	\$373.50
TEL	4.5	\$75.00	\$337.50	\$36.00	\$373.50
INT, DTV	8.5	\$75.00	\$637.50	\$78.00	\$715.50
TEL, DTV	8.5	\$75.00	\$637.50	\$78.00	\$715.50
TEL, INT	5.5	\$75.00	\$412.50	\$36.00	\$448.50
TEL, INT, DTV	9.5	\$75.00	\$712.50	\$78.00	\$790.50

<u>Start Date</u>	<u>Aging</u>	<u>Multiplier</u>
2/1/2013	> 4 Years	20%
2/1/2014	>3, <4 Years	40%
2/1/2015	>2, <3 Years	60%
2/1/2016	>1, <2 Years	80%
1/31/2017	<1 Year	100%

**AMENDED AND SUBSTITUTED INDIANOLA MUNICIPAL UTILITIES /
MAHASKA COMMUNICATION GROUP
CUSTOMER AND TERRITORY BUY-OUT AGREEMENT**

WHEREAS, Mahaska Communication Group (“MCG”) provides communication services to certain customers in Warren County, Iowa.

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WHEREAS, IMU is desirous of purchasing the infrastructure to serve MCG’s customers within the City of Indianola.

WHEREAS, MCG and IMU entered into an Agreement on July 24, 2017 and now desire to amend and substitute that Agreement to change the date of the transition.

NOW THEREFORE, in consideration of the mutual promises and agreement made herein, it is agreed as follows:

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Signatures on following page

Dated _____, 2018

Mahaska Communications Group

By: _____

Title: _____

ATTEST:

By: _____

Dated _____, 2018

City of Indianola, Iowa
By Board of Trustees of the
Indianola Municipal Utilities

By: _____

Board Chair

ATTEST:

By: _____

EXHIBIT A:
Infrastructure & Equipment Purchase

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MAHASKA COMMUNICATION GROUP
CUSTOMER AND TERRITORY BUY-OUT AGREEMENT**

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5. Notice. At least 30 days prior to the commencement date, IMU shall provide written notice to all MCG acquisition customers in the designated area, advising them of the transfer of customer accounts to IMU as of the commencement date. MCG shall approve the contents of the notice prior to the notice being sent to MCG customers.

6. New Customers. MCG and IMU agree that MCG shall continue to add new customers and may install additional infrastructure within the City of Indianola as needed to serve new MCG customers who request service until such time as all customers are transferred to IMU.

7. Transfer of Fiber Optic.

- a. Fiber Optic that terminates within designated area. At the request of IMU and on the commencement date, MCG shall transfer and assign to IMU any fiber optic and all other appurtenances thereto, within the designated area, provided that the fiber optic terminates within the designated area. Any transfer from MCG to IMU shall be "as is" and without any express or implied warranties of any type and IMU shall hold MCG harmless from any future claims concerning said fiber optic as set forth in paragraph 12 of this Agreement.
- b. Fiber Optic that does not terminate within designated area. MCG will not transfer or assign to IMU any fiber optic that does not terminate within the designated area.

8. Payment. On the commencement date, IMU shall pay in full the Purchase Price and MCG shall cease providing communication services to the MCG customers in the designated area and shall cease collecting revenue from said customers. On the commencement date, IMU shall commence providing communication services to these customers and shall be entitled to all future revenue therefrom. In the event IMU is unable to commence providing communication services on the commencement date, IMU is still liable for payment of the full Purchase Price on the commencement date, without any adjustment for the delay in transfer of service. MCG shall continue providing communication services and shall continue to receive all revenues therefrom until IMU commences providing communication services to the customers in the designated area.

9. Accounts Receivable. Any outstanding receivables for MCG acquisition customers in the designated area shall remain with MCG. MCG will be responsible for any collections and will retain all amounts collected.

10. Approval. This Agreement shall become binding on each party upon the passage of a Resolution by the Board of Directors of MCG and the Board of Trustees of IMU and the execution of this Agreement by the Chairperson of the Board of Directors of MCG and the Board of Trustees of the Indianola Municipal Utilities, respectively.

11. Arbitration. In the event MCG and IMU are unable to agree on any issue arising out of this Agreement, either party may require that an arbitrator shall be selected by a committee which shall include one member of the Board of Trustees of the Indianola Municipal Utilities, one member of the Board of Directors of MCG, and a disinterested third party selected by the other two members of the committee. The determination of the arbitrator shall be binding on both parties. If the parties cannot agree on an Arbitrator within 60 days after either party requests arbitration, either party may petition the Iowa District Court for Warren County, to appoint an arbitrator.

12. Liability. It is the intention of MCG and IMU that MCG shall not incur any pecuniary liability by reason of the terms of this Agreement, or the undertakings required of MCG by this Agreement, the performance of any act required by MCG to comply with this Agreement, or the performance of any act requested of it by IMU. IMU agrees to indemnify and hold MCG, (including any person at any time serving as an Officer, Director, Trustee, agent or employee) harmless to the fullest extent permitted by law from any losses, costs, charges, expenses, (including attorneys' fees), judgments and liabilities incurred by it or them, as the case may be, in connection with any third party action, suit or proceeding instituted or threatened in connection with the transaction contemplated by this Agreement unless caused by the negligent or intentional act of MCG. If any such claim is asserted, MCG, or any individual indemnified herein, as the case may be, will give prompt notice to IMU, but MCG shall assume its defense thereof selecting legal counsel acceptable to it, with full power to litigate, compromise or settle the same in its sole discretion, it being understood that neither MCG, nor its agents, nor any indemnified individual, will settle or consent to settlement of the same without the written consent of IMU. The obligation of the parties under this section shall survive the termination of this Agreement.

13. Notices. Any notices or mailings required by this Agreement shall be sent to the respective party by personal delivery or certified mail to the following persons at the following addresses:

Mahaska Communications Group:
General Manager
Mahaska Communication Group
PO Box 1038
210 S. D Street
Oskaloosa, IA 52577

Indianola Municipal Utilities:
General Manager
Indianola Municipal Utilities
110 N. 1st Street
Indianola, IA 50125

14. Binding on Successors and Assigns. This Agreement is binding on the parties, their successors or assigns.

15. Waiver. The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.

16. Severability. If any term or provision of this Agreement is held invalid or unenforceable to any extent, the remaining terms and provisions of this Agreement shall not be affected thereby, but each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law. This Agreement shall be construed and enforced in accordance with the laws of the State of Iowa, and shall be deemed to have been entered into and performed in Warren County, Iowa.

17. Headings. The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction and interpretation of this Agreement.

18. Amendments. The terms, covenants, conditions and provisions of this Agreement cannot be altered, changed modified, added to or deleted from, except in a writing signed by all of the parties hereto.

19. Interpretation of Agreement. This Agreement shall be construed and interpreted without regard to the party responsible for its preparation and will be deemed as prepared jointly by the parties. In resolving any ambiguity or uncertainty relating to the Agreement, the parties agree that no consideration or weight shall be given to the identity of the party drafting the document.

20. Entire Agreement. This Agreement constitutes the entire Agreement of the parties with respect to the subject matter hereof and supersedes all negotiations, preliminary agreements and all prior and contemporaneous discussions and understandings of the parties hereto.

Signatures on following page

Dated _____, 2020

Dated _____, 2020

Mahaska Communications Group

City of Indianola, Iowa
By Board of Trustees of the
Indianola Municipal Utilities

By: _____ By: _____

Title: _____ Board Chair

ATTEST:

ATTEST:

By: _____ By: _____

EXHIBIT A:
Infrastructure & Equipment Purchase

<u>Equipment</u>	<u>Retail</u>
Set Top Box	\$171.60
DVR	\$302.40
n Router	\$61.20
ac Router	\$142.80

<u>Service Mix</u>	<u>Man Hrs</u>	<u>Rate</u>	<u>Labor</u>	<u>Material</u>	<u>Total</u>
DTV	7.5	\$75.00	\$562.50	\$78.00	\$640.50
INT	4.5	\$75.00	\$337.50	\$36.00	\$373.50
TEL	4.5	\$75.00	\$337.50	\$36.00	\$373.50
INT, DTV	8.5	\$75.00	\$637.50	\$78.00	\$715.50
TEL, DTV	8.5	\$75.00	\$637.50	\$78.00	\$715.50
TEL, INT	5.5	\$75.00	\$412.50	\$36.00	\$448.50
TEL, INT, DTV	9.5	\$75.00	\$712.50	\$78.00	\$790.50

<u>Start Date</u>	<u>Aging</u>	<u>Multiplier</u>
2/1/2013	> 4 Years	20%
2/1/2014	>3, <4 Years	40%
2/1/2015	>2, <3 Years	60%
2/1/2016	>1, <2 Years	80%
1/31/2017	<1 Year	100%

IMU Regular Downstairs

9. C.

Meeting Date: 01/13/2020

Information

Subject

Resolution to accept final completion of the Fiber Drop contract with Bear Communications.

Information

Simple motion is in order.

Fiscal Impact

Attachments

Acceptance of Completion

RESOLUTION NO. 2020-_____
**A RESOLUTION TO ACCEPT FINAL COMPLETION OF THE DROP
INSTALLATION FOR THE BROADBAND COMMUNICATION SYSTEM**

WHEREAS, the Indianola Municipal Utilities is currently under obligation of a construction contract with Bear Communications for the completion of the Drop Installation for the Broadband Communication System Project; and

WHEREAS, the remaining change order items have been completed and Bear Communications have fully completed the construction in accordance with the terms and conditions of said contract and plans and specifications; and

WHEREAS, the Indianola Municipal Utilities now deems it appropriate to give final approval and acceptance of said project as having been fully completed in accordance with the plans, specifications, and form of contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, Iowa, that:

1. The Drop Installation for the Broadband Communication System project is hereby approved and accepted as fully complete.

APPROVED this 13th day of January 2020.

Mike Rozga, Chair

ATTEST:

Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs

11. A.

Meeting Date: 01/13/2020

Information

Subject

Discussion and direction of clerk duties.

Information

Andy Lent, City of Indianola Clerk/Finance Director, will be present to discuss his memo (packet) and the clerk duties.

Fiscal Impact

Attachments

Shared Services Memo



— FINANCE DEPARTMENT —

To: Board of Trustees, Indianola Municipal Utilities

From: Andrew J. Lent, Director of Finance

CC: Mayor & City Council

Ryan Waller, City Manager

Christopher DesPlanques, IMU General Manager

Date: 13 January 2020

Re: City Clerk/Finance Department Services for IMU

This memo is a follow-up to a request by IMU Finance/HR Director, Chris Longer on the services provided by the City Clerk/Finance Department to IMU. Attached is a list of the current services provided by the city clerk (currently Diana Bowlin) and the administrative bookkeeper, Lu Ann Kappelman. With the separation of bank accounts between the City and IMU, Lu Ann has gone beyond the listed duties with an enormous amount of time in assisting with IMU bank reconciliation.

With the retirement of Diana Bowlin, the City Council, at their meeting on December 2, 2019, decided to appoint me at the CFO/City Clerk and proceed with the hiring of a deputy clerk. It is understood, that most of the administrative duties performed by city clerk, such as report filing, taking minutes, preparing meeting packets, will be performed by the deputy clerk.

In calculating the shared cost between the City and IMU, the assumption is that there would be no immediate change of services provided. Any desired changes in services received from the City is a decision for the Board. Historically, the City/IMU cost share for the department and has been half of the departmental costs. When Chris Longer was named as the IMU Finance Director, direct costs for the City's CFO position (salary, benefits, education, mileage) were excluded from that calculation. Similarly, when IMU made the determination to no longer perform accounts receivable duties for the City and the hiring of a City accounts receivable employee was necessary, the direct costs for that position were excluded.

If Diana were not retiring, the shared total for her and Lu Ann's pay and benefits were estimated to be \$195,488 in FY21. However, with her retirement and the duties transferred to a deputy clerk (lower hourly pay), the estimated total is now \$170,987. The difference is \$24,501, which is an estimated savings to IMU of about \$12,000.

These salaries and benefits are not the only shared costs in the department, as other items are shared, such as supplies and computer usage. These are utilized in the completion of the shared services. The total for the department, excluding direct costs for the City CFO position and the accounts receivable position is estimated at \$205,072. Therefore, IMU's FY21 share for the department is currently estimated at \$102,536. This is about \$15,000 less than what IMU is currently contributing in FY20, which is \$117,778.

If there are any questions or requested changes in the services provided to IMU, please let us know as soon as possible in order to make any necessary adjustments as we continue to work on the FY21 budget.

City Clerk Services for IMU

- Payroll quarter end reports
 - EFT Sales Tax (electric, water, fiber, connection fees) – monthly and quarterly
 - Publish the Project Share ad twice a year
 - Trustee agenda/packet and supporting information – place the packet into the drop box, web site
 - E-mail the Board of Trustees and IMU department heads the agenda/packet/etc.
 - Trustee minutes
 - Prepare resolutions for signatures
 - Send all legal publications to the paper (minutes, public hearing, resolutions)
 - Keep project files up to date
 - Snap shot packets, minutes, resolution, etc into Laserfiche
 - Treasurer's report
 - Send IPAIT and Banker Trust Statements to Chris L
 - Send new vehicle information into the IDOT to obtain title's and license plates
 - Order name plates for new Trustee members, etc
 - Order copy paper (this is for all department – then it is divided between the departments)
 - List all bids for projects on the web site, Iowa League of Cities, IAMU web site and facebook
-
- Email claims to IMU department, Trustees heads biweekly
 - Attend all bid openings
 - Attend IMU Board of Trustee meetings. Set up council chambers for meetings.

IMU Services

Accounts Payable: Lu Ann Kappelman

Accounts Payable

- Process claims, including monthly recurring invoices and mail checks
- Proof monthly statements and contact vendors for invoices or discrepancies
- Manage procurement cards and process charges
- Create IMU Approval of Claims list
- Create IMU Publication Reports
- Process 1099-Misc forms
- Calculate and pay Use Tax quarterly (Create a spreadsheet for Electric, Chris L. provides totals for Fiber)
- Monitor outstanding checks & submit unclaimed property to appropriate States – ongoing

Payroll

- Process bi-weekly payroll and complete W-2's

General Ledger

- Create new GL codes for Electric and Water
- Monthly balancing – Bank Rec.
- Create adjusting journal entries and monthly recurring journals

Misc.

- Complete credit applications, W-9's and Iowa Sales Tax Exempt Forms

IMU Regular Downstairs

11. B.

Meeting Date: 01/13/2020

Information

Subject

Discussion and direction regarding A/P position.

Information

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

11. C.

Meeting Date: 01/13/2020

Information

Subject

Selection of 2020 Officers.

Information

Past practice for office holders is one of rotating seniority, with each Trustee having the ability to serve as Chair and Vice Chair during a 6-year tenure. However, it is solely up to the Board to select its officers in any given year.

Selection of a Chair and Vice Chair is in order.

Simple motion is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

13. A.

Meeting Date: 01/13/2020

Information

Subject

Closed session to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs

13. B.

Meeting Date: 01/13/2020

Information

Subject

After the closed session, the IMU Board of Trustees may take action on any matter discussed in closed session.

Information

Fiscal Impact

Attachments

No file(s) attached.
